

**SCOTT COUNTY SCHOOL BOARD**

**MARCH 28, 2023**

**MINUTES OF SPECIAL CALLED MEETING**

The Scott County School Board met for a special called meeting on Tuesday, March 28, 2023, at 4:00 p.m. at the Scott County School Board Office, 340 East Jackson Street, Gate City, VA 24251 with the following members present:

David Templeton, Chairman  
Linda Gillenwater  
Gail McConnell  
Robin Hood  
William "Bill" Houseright

ABSENT: Lon Stephen "Steve" Sallee, Vice Chairman

**OTHERS PRESENT:** John Ferguson, Superintendent; Jason Smith, Assistant Superintendent; Sherri Christian, Deputy Clerk/Medicaid Specialist; April Carter, Scott County Head Start; Rebecca Dison, Scott County Head Start and Gabe Edmunds, Scott County Virginia Star.

**CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE:** Chairman David Templeton called the meeting to order at 4:00 p.m. and welcomed everyone. He asked everyone to please stand for the moment of silence and Mr. Robin Hood led in reciting the *Pledge of Allegiance*.

**APPROVAL OF AGENDA:** On a motion by Mr. Bill Houseright, seconded by Mrs. Linda Gillenwater, all members voting aye, the Board approved the agenda as presented.

**APPROVAL OF EXTENSION REQUEST FOR HEAD START PROGRAM PERFORMANCE SUMMARY REPORT (APPENDIX A):** On a motion by Mr. Bill Houseright, seconded by Mr. Gail McConnell, all members voting aye, the Board approved the Extension Request for Head Start Program Performance Summary Report (Appendix A) as presented by Mrs. April Carter, Scott County Head Start.

**ADJOURNMENT:** The special called meeting of the Scott County School Board was adjourned at 4:03 p.m.

  
David Templeton, Chairman

  
Kim Henderson, Clerk of the Board

Responsible HHS Official,

I would like to submit a formal request to ask for an extension to the corrective timeframe on the findings presented in the recent monitoring program performance summary report for Scott County Public School Head Start, 03CH011328. The findings of the report state deficiencies in Head Start Program Performance Standard 1302.90(c)(1)(v) and 1302.47(a).

With deficiencies at this level, it would be in the best interest of the program to extend corrective actions beyond the initial 30-day timeframe to a completion date of June 9<sup>th</sup>, which is a timeframe of 85 days. If provided the extension, this will give the program an opportunity to include our self-assessment team in the process of corrective action plans. Utilizing the self-assessment data will enable the program to look at all systemic health and safety policies, procedures, and processes to mitigate risks at any level, giving a uniform proactive approach to all safety practices. Extending our current timeframe for correction will also allow for comprehensive collaborations between our Policy Council and Governing Body.

The health and safety of our program participants is priority. The corrective actions put into place by our program to alleviate future occurrences need to be comprehensive. The allowance of the requested 55 additional days will assist in supporting the program in identifying other areas of continuous quality improvements.

Thank you for your consideration in this extension request.

Cindy Raymond

A handwritten signature in cursive script, appearing to read "Cindy Raymond", followed by a long horizontal flourish.

Program Director